

2017-2018 Grants for Excellence
Application Scoring Rubric

	<u>EXCELLENT</u> <i>WE HAVE TO FUND THIS PROJECT!</i> <i>(4 POINTS)</i>	<u>ABOVE AVERAGE</u> <i>MAY BE MISSING MINOR INFORMATION BUT IS A VERY WORTHY PROJECT!</i> <i>(3 POINTS)</i>	<u>AVERAGE</u> <i>THERE'S MERIT IN PROJECT IDEA BUT NEEDS MORE PLANNING, EXPLANATION, OR DETAIL</i> <i>(2 POINTS)</i>	<u>BELOW AVERAGE</u> <i>LITTLE THOUGHT OR EFFORT WENT INTO PLANNING PROJECT &/OR APPLICATION</i> <i>(1 POINT)</i>	<i>Incomplete (0 Points)</i>	<i>Score Column</i>
Application	Application is filled out completely and thoroughly. All required signatures are provided.		Application is filled out completely but may not include sufficient explanation or documentation.		Application Incomplete	
Originality and Innovation	Project demonstrates originality and innovation. Project is a one-of-a-kind experience that is unique, engaging, and forward thinking. A WOW experience for students!	Project demonstrates originality and innovation.	Project is worthy but may not demonstrate originality or innovation.			
Project Description and Explanation	The project is clearly a result of collaboration among teachers and supports the school's vision. The broad goal of the project is clearly explained. Application is clear to all members of the Grants Committee and is free of educational jargon. Measurable objectives are clearly defined and evaluation tools are clearly described. The grant writer has already secured the commitment of other staff, community members, etc. needed prior to submitting this application. The project appears to be manageable to complete and report on by May 11, 2018.	The project tries to connect teachers in the school and supports the school's vision in some components. The broad goal of the project is clearly explained. Application is clear to all members of the Grants Committee and is free of educational jargon. Measurable objectives are defined and some evaluation tools are described. The grant writer has plans to secure the commitment of other staff, community members, etc. needed for submitting this application. The project appears to be manageable to complete and report on by May 11, 2018.	The broad goal of the project is stated but may need additional explanation. Measurable outcomes or evaluation tools may not be clearly described. Application may use educational jargon that is unfamiliar to those scoring grants.	The goal of the project does not include sufficient detail or explanation. Goals, measurable objectives, and evaluation tools are not described sufficiently.	Section Incomplete	

2017-2018 Grants for Excellence
Application Scoring Rubric

	<u>EXCELLENT</u> WE HAVE TO FUND THIS PROJECT! (4 POINTS)	<u>ABOVE AVERAGE</u> MAY BE MISSING MINOR INFORMATION BUT IS A VERY WORTHY PROJECT! (3 POINTS)	<u>AVERAGE</u> THERE'S MERIT IN PROJECT IDEA BUT NEEDS MORE PLANNING, EXPLANATION, OR DETAIL (2 POINTS)	<u>BELOW AVERAGE</u> LITTLE THOUGHT OR EFFORT WENT INTO PLANNING PROJECT &/OR APPLICATION (1 POINT)	Incomplete (0 Points)	Score Column
Student Involvement and Impact	Project directly involves all students in the classroom and actively engages them in exciting learning opportunities. Project can be implemented in future years using the same materials and technology funded by the grant.	Project directly involves all or a majority students in the classroom and actively engages them in an exciting learning opportunity. May not impact future students but the project provides a valuable one-time learning experience.	Project may not actively involve students or the amount of active engagement may not be sufficient.	Project does not actively involve any students. Requested funds may be for materials or equipment used for unrelated purposes.	Section Incomplete	
Need	A firm case has been made explaining the need/merit/impact of the project in relationship to the need of the specific grant request and the total number of students impacted. The project impacts all students in the grade level and/or subject area and may impact additional grade levels. Project cannot be funded through the school or District.	A case has been made explaining the need/merit/impact of the project in relationship to the need of the specific grant request and the total number of students impacted. Although the grant does not impact the entire grade level, a majority of students will be involved. The project cannot be funded through the school or District.	The project may provide a good learning experience, but the level of impact is unclear or moderate and the number of students is very few. The project may be able to be funded through school or District budgets if requested.	Need for the project is not described or is unclear. Project can be funded with school or District budgets.		
Measurable Objectives	Student achievement goals are specific and measurable. Application includes a description of specific performance standards and evaluation tools and techniques. Examples of Pre- and Post-surveys, evaluations, and other assessment measures to be used during the project are included with grant application.	Student achievement goals are specific and measurable. Application includes a description of specific performance standards and evaluation tools, techniques, and measures to be used.	Student achievement goals are listed, but application does not include adequate explanation of performance standards and/or evaluation tools, techniques, and measures to be used.	If student achievement goals are listed, they are not measurable. There is no mention of evaluation tools.	Section incomplete	

2017-2018 Grants for Excellence
Application Scoring Rubric

	<u>EXCELLENT</u> WE HAVE TO FUND THIS PROJECT! (4 POINTS)	<u>ABOVE AVERAGE</u> MAY BE MISSING MINOR INFORMATION BUT IS A VERY WORTHY PROJECT! (3 POINTS)	<u>AVERAGE</u> THERE'S MERIT IN PROJECT IDEA BUT NEEDS MORE PLANNING, EXPLANATION, OR DETAIL (2 POINTS)	<u>BELOW AVERAGE</u> LITTLE THOUGHT OR EFFORT WENT INTO PLANNING PROJECT &/OR APPLICATION (1 POINT)	Incomplete (0 Points)	Score Column
Timeline	Application includes a detailed and realistic timeline of all aspects and deadlines of project, including start/end dates, student and teacher training sessions, purchase of materials, dates of activities, etc.	Application includes a timeline of deadlines of project, including start/end dates, student and teacher training sessions, purchase of materials, dates of activities, etc.	Application includes a basic timeline of all relevant aspects of the grant projects. Timeline corresponds to Grants for Excellence deadlines and important dates. Some questions about the timeline may still not be clear.	A timeline is included but lacks specificity. The timeline may not correspond to Grants for Excellence deadlines or timeline.	Section incomplete	
Budget	The budget is itemized with all detailed expenses clearly and individually listed. Items listed directly correlate to the project described in the grant. The grant writer demonstrates a clear understanding of the cost of the project. The application indicates where the items/services will be purchased and lists the exact cost of each one. Re-"usable" vs. <u>NON</u> -Re-"usable" Items are clearly defined. Additional funds, if needed, to complete the project have been secured in advance. Project budget is realistic and cost effective. All supporting estimates and supporting project details are attached to the grant application. All expenses are allowable.	The budget is itemized with all detailed expenses clearly and individually listed. Items listed directly correlate to the project described in the grant. The grant writer demonstrates an understanding of the cost of the project. The application indicates where the items/services will be purchased and lists the cost of each one. Re-"usable" vs. <u>NON</u> -Re-"usable" Items are defined. Additional funds, if needed, to complete the project are planned. Project budget is realistic and cost effective. All expenses are allowable	The budget is complete, but items or costs may be vague or are rough estimates instead of specific costs. Project budget may not be realistic or cost effective. May include some non-allowable expenses.	Budget is not clear and may include non-allowable expenses.	Section Incomplete	
					Total Score	